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**F.NO : IIITD/Bldg Proj /Operations/CSM/296/2021**

**Dated : 12.08.2021**

**NOTICE INVITING QUOTATION**

Sealed item rate quotation are invited in **two** envelop system for the following work on behalf of Registrar, IIIT-Delhi from the specialized agencies for the following work so as to reach the office of undersigned up to 3PM on **19.08.2021** Quotations shall be opened on the same day at 3.30 PM, in the office of the CE, A-201 2nd Floor of old Academic Block, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

**Name of Work: Supply and fixing of Furniture works in Lab No B-617 on 6<sup>th</sup> floor of R & D Block**

Earnest Money Deposit: Exempted. Bid Security Declaration to be submitted as **per Annexure-XX**

**GENERAL TERMS AND CONDITIONS:-**

1. The work shall be carried out as per CPWD specification, Special Conditions with fabrication and supply exactly as per existing furniture item at site.
2. Any damage done to the equipment/building during execution of work shall be on the part of contractor.
3. No T&P shall be issued to the contractor.
4. Time allowed 30 days.
5. Schedule of quantity : As per Annexure- 'A'
6. Contractor must visit site before quoting and fully satisfy himself of the site conditions.
7. Reputed agencies who have carried out similar works in Govt Deptts/PSU/Reputed Pvt sector /MNCs a **three** works each of value of Rs 0.80 Lac or **two** works each of value 1.20 Lac or **one** work of value 1.60 Lac during last 5 years to submit the experience certificates for the works and registration certificates with Govt. Depts. if any. The said certificates be enclosed in **Envelope-A**. The applications not supported with requisite experience certificates shall not be entertained
8. The priced bill of quantities kept in **Envelope-B**, all duly signed by the authorized signatory of the firms.



9. Payment shall be made as per actual quantities of executed works. Security deposit @2.5% shall be refunded after 12 months of defect liability period. The items shall be covered under defect liability for a period of one year from the date of supply.
10. Conditional offers will not be accepted. The offer shall remain valid for 60days.
11. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.
12. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
13. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
14. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
15. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
16. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
17. All are supposed to use identified utilities of the Institute only.
18. A sample unit would have to be fabricated and supplied at site for approval prior to replication to required numbers.
19. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.
20. A sample unit would have to be fabricated and supplied at site for approval prior to replication to required numbers.

CE

CC: Registrar,

Director



Notice Board

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**Annexure-XX**

**“Exempted Bid Security Declaration Form”**

Date: \_\_\_\_\_ Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;
- or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: \_\_\_\_\_ (signature of person whose name and capacity are shown)

Name: (complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (date of signing)

Corporate Seal



Annexure-A

**Bill of Quantities**

S.NO.	SPECIFICATION	QTY.	UNIT	RATE	AMOUNT
1	<p>Fabrication and supply of Stackable folding Table, top made of 25mm thick melamine board/PLPB with PVC edge bending. (melamine board is chip board which is pressed with melamine impregnated paper.) The baffle is 15mm thickness melamine board. The legs are made of 1.5 mm thick 25x50 mm oval shaped tube of 1.5 mm thickness , duly powder coated in 50 to 60 mm microns thickness with twin wheel castors as per specifications. The products should be as per BIFMA standards. The boards used should meet international standards of quality and safety, Indian standard IS 12823 grade II should meet long time load bending , screw - withdrawal strength and modulus of rupture and modulus of elasticity with bending test as per IS 2380 (Part 4 ,Part 13 and Part 14) termite resistant and water resistant. Photo for reference below: <b>Stackable folding Table with castors (1200 x 700mm x 750mm)</b></p> 	12	Nos		



2	<p>Fabrication and supply of table : 50mm Hard wood table with heavy duty castors having MS hollows sections. Top made of teak wood with PU polish (scratchable) as per desired color (<b>size - 2400mm x 1200mm x 1050mm</b> steel section 80 x40 x 2.5mm powder coated. Photo for reference below:</p> 	1	Nos		
3	<p><b>Coffee Table:</b> - Fabrication and supply in position of centre table of size :- Length: 99 cm, Width: 60 cm, Height: 42 cm (<b>38.9 inches' x 23.6 inches x 16.5 inches</b>) (under structure made up of solid wood perimeter under the top of size 75mmx75mm and legs made up of solid wood of size 50mmx18mm in desire shape as mentioned in photographs and top with glass provides a focal point with some support. The manufacturer shall have membership/ certification from ISO- 9001:2015, ISO- 14001:2015, OHSAS 18001:2007, ISO - 45001:2018, SO- 50001:2018, Green Guard &amp; BIFMA.</p> 	1	Nos		

**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY DELHI**

(A state university established by Govt. of NCT of Delhi)

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Website: <http://www.iiitd.ac.in>

4	Fabrication and supply of Centre table main frame is made of SS pipe 202 grade size 50x10x1.5mm thick is welded with tig welding and finishing in bright finish. Table top (4 feet * 2 feet) is made of prelaminate particle board 18mm thick is fix in SS frame. The PVC shoes are fixed at the bottom of frame (powder coating of Color to be decided by IIITD)				
		1	Nos		
					
	<b>Total Amount</b>				
	<b>GST @ 18%</b>				
	<b>Total Amount with GST</b>				

**Note: Agency must have visited site and made themselves aware of site conditions. All rates to be inclusive cost of Transportation, Labour, Materials loading, unloading to the desired location at IIITD Campus etc. as required for satisfactory completion of work. All accessories/ incidentals etc. as required for the installations and completion of the works are to be included and no extras shall be paid.**

In words (Rs) (\_\_\_\_\_)